

Vestry Minutes

1/21/2025 & 1/26/25

All Saints Episcopal Church, Portland, OR

Present: The Very Reverend Andria Skornik-rector, Lindsay Strannigan-senior warden, Sonja Miller-junior warden, Nancy Janecek, Maryruth Storer, Lana Millington, Amanda Buckle, Bryan Poole, Candace McLean, Tim Anderson, Jerry Meter-treasurer, Steve Dieterich- clerk

Absent: Janet Gallagher, Michelle Waite

Guest: Deacon Linda Goertz

The meeting was called to order at 7:05. Mother Andria read an opening prayer.

Rector's report: a) Attendance was wonderful from Advent through Epiphany. New costumes created for the Christmas pageant were a big hit! b) The Bishop's visit went very well. c) The appeal for additional donations for our outreach programs was quite successful.

Mustard Seed: An expansion of the Mustard Seed ministry has been under discussion. The goal would be to build on it's current

success and to produce funds to support our Outreach programs rather than depending on donations alone on an ongoing basis. Leslie, our current Outreach coordinator, has previous experience and significant interest in “thrifting”/ thrift shops. She has proposed opening two additional days and some redesign and clean up of the space. Sonja is in agreement that this would be a good idea and would likely be quite successful. She suggests we add these additional hours: Thursdays 10:00-5:00 and Wednesdays 2:00-7:00. The Mustard Seed ministry should always be directed by a parishioner, but the assistance of the Outreach Coordinator would be important as well. Andria has worked out the anticipated salary/benefits costs to cover the additional hours to be worked by the Outreach coordinator. They total \$15,860.00/year = \$1321.00/month = \$307/week. (Sonja says the Mustard Seed is currently making an average of \$650-\$700/week.) The increase in hours and associated increase in annual salary for an Outreach Coordinator would improve our chances of obtaining and retaining a talented/skilled individual for the position of Outreach Coordinator now and in the future, and builds on a successful model. The anticipated increase in income produced by expanding the Mustard Seed hours would be used to support Outreach and Parish ministries in addition to paying the added expenses to support the Outreach Coordinator’s increased work hours.

After discussion, ***a motion was made, seconded and unanimously approved*** to initiate this increase in Mustard Seed operations, and the associated increase in the Outreach Coordinator's remuneration, now, for a trial period of 6 months. If the plan is successful, the Mustard Seed would then be closed in the Spring for 2-4 weeks to allow the necessary renovations and improvements to augment it's operations and profitability. (**NOTE:** there is currently ~\$15,200.00 of uncommitted funds in the Pantry/Outreach account to cover the initial increase in expenses until the anticipated increase in Mustard Seed income can be realized.)

New Signage: The new sign proposal was shown to vestry. It's to be placed on the wall just to the right of the main entrance. The cost for the new sign would be \$1466. An aluminum composite Pride flag for the west gable of the parish hall is included in this price. Fortunately ~\$1166 remains in the EBOF grant we have been using over the past 3 years, which will cover most of the cost of the new sign.

Senior warden's report: Most of Lindsay's report has been documented above. This is her last vestry meeting as senior warden but she will continue to be a vestry member.

Junior warden's report: The detailed, illustrated manual for the junior warden position has been completed!! Also a separate manual for operation and maintenance of our antiquated boiler has been completed. This will be Sonja's final meeting as junior warden.

Treasurer's report/financial report: Jerry sent the 2024 year end financial statements AND the final 2025 budget proposal to all vestry members by email this week. Maryruth reported that the projected ~\$4000.00 deficit in the 2024 budget actually turned out to be an ~\$8000.00 budget surplus!! Though the 2025 budget proposal includes an ~\$9000.00 deficit, she feels we can have the same positive outcome by the end of 2025. **Motions were made to** a) accept the 2025 budget as amended today and b) to accept the compensation/benefits proposal as formulated by Mother Andria. Both motions were seconded and passed unanimously.

Master planning committee: Bryan says there is no new information to be shared at his time. The latest drawings/designs will be displayed in the parish hall. The architects will meet with all interested members of the parish after the 10:15 service on 3/2/2025.

Minutes of the 12/26/2024 vestry meeting were approved as submitted.

Annual meeting of the parish will be held following the 10:15 service on 1/26/2025. A brief meeting of the vestry will occur in the Guild room immediately following the annual meeting. (See *** *below for business completed at that meeting.*)

Next vestry meeting is planned for 2/18/2025 at 7:00 PM.

Mother Andria provided a closing prayer followed by a dismissal by Deacon Linda. This meeting was adjourned at 8:12 PM.

*** At 12:35 PM, following the annual meeting, the vestry met with Mother Andria. The new members, Tim Clevenger and Nancy Galbraith, were welcomed. ***The following motions were made, seconded and passed unanimously:*** 1) Steve Dieterich will be the Clerk to the Vestry, 2) Jerry Meter will be the Parish Treasurer, 3) Maryruth Storer will be the Finance Committee Chairperson and 4) Tim Anderson will be Junior Warden. This meeting was adjourned at 12:45 PM.

Respectfully submitted,

Steven Dieterich, clerk to the vestry